



ISA

**INTERNATIONAL
STUDENTS' ASSOCIATION**

International Students' Association Fee (ISAF)

**Consultation with
UASU Council**

Presenters:

**Gurbani Baweja (VP External)
Dhir Bid (VP Finance)**

Today's Presentation Goal!

- Consult with UASU Council Members
- Based on consultation we modify our proposal and present it formally later on.
- Consultation process:
 - Council members can ask questions, or provide feedback directly after the presentation.
 - Council members can email the ISA at isa.external@ualberta.ca with their feedback.
 - Council members can fill our quick [SU Council Survey to provide feedback](#).

Note: The ISA is not formally presenting the proposal today. We are merely doing consultation.



Undergraduate International Students, 248 participants.

Total 4,862 undergrad intn'l students.

Survey Participants Comparison:

2020 OASIS FAMF Survey : 234 for [6,050](#) arts undergrad students

2929 ESS FAMF Survey : 185 for [4,627](#) eng undergrad students

Survey Data

Conducted over a period of 1 month and sent to all students by email.

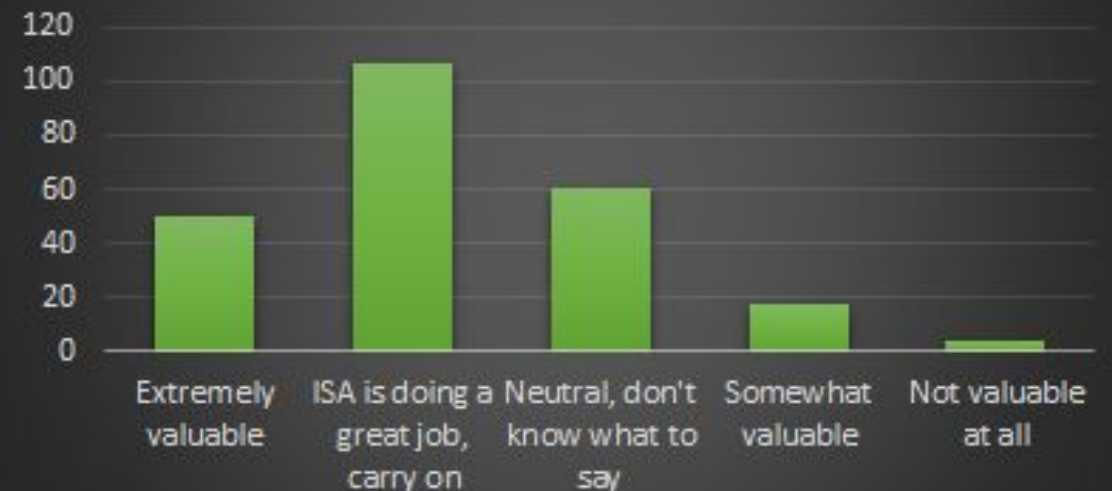
Why ISA needs ISAF?

To support and provide services to the students!

- The Fee will help ISA to be financially sustainable.
 - It will help ISA to expand its operations, programs, services, and thus better support the students.
 - The Fee shall help ISA to financially assist students when they need help.
 - The Fee shall make ISA a strong representative of international students.
-



How valuable and essential do you find the services and advocacy by the ISA?



By a Referendum vote!

- A Student Representative Association, here ISA, **consult with its constituency** and create a proposal.
- The ISA and Students Union (SU) Council's will approve the fee proposal.
- The Fee Question is sent to the Election Office of SU after Bylaw Committee Draft the question.
- **International Students will then vote** to implement the Fee in SU Elections (March).



Fee creation process!



Value Proposition

International Students' Association Fee (ISAF)

Values



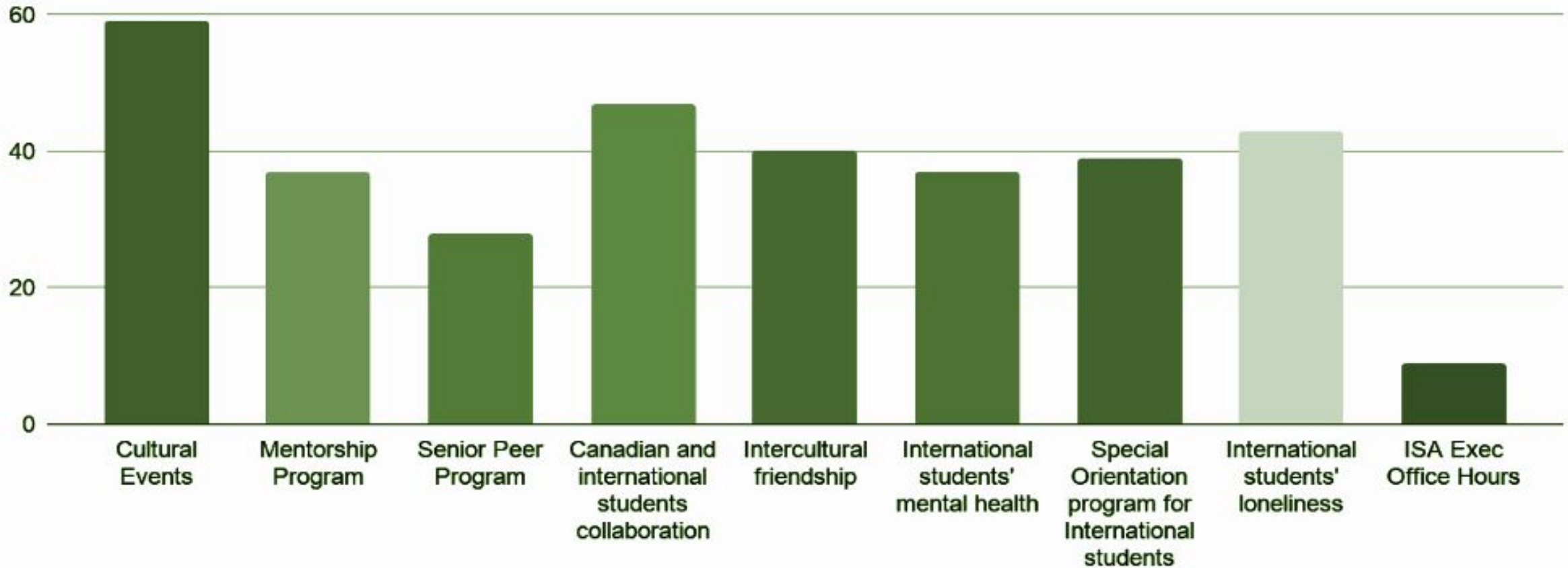
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Based on values we made,



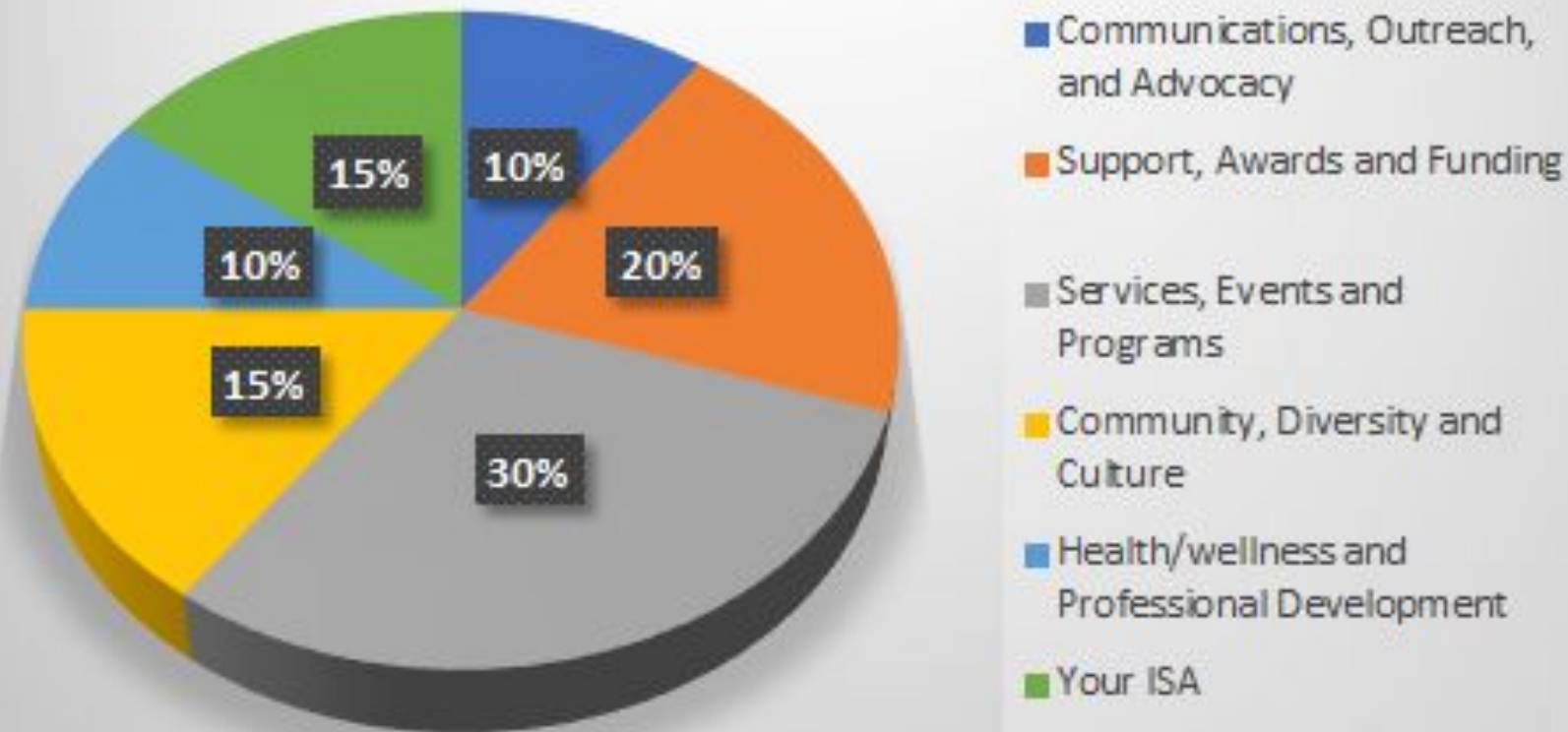
Initial Survey Responses (80+ responses)

What are the programs that you are interested in or ISA should start?



Based on
Student
Priority

Allocations





Let's Dive Deep into ISAF !

What does the Fee provide for?



ISAF!

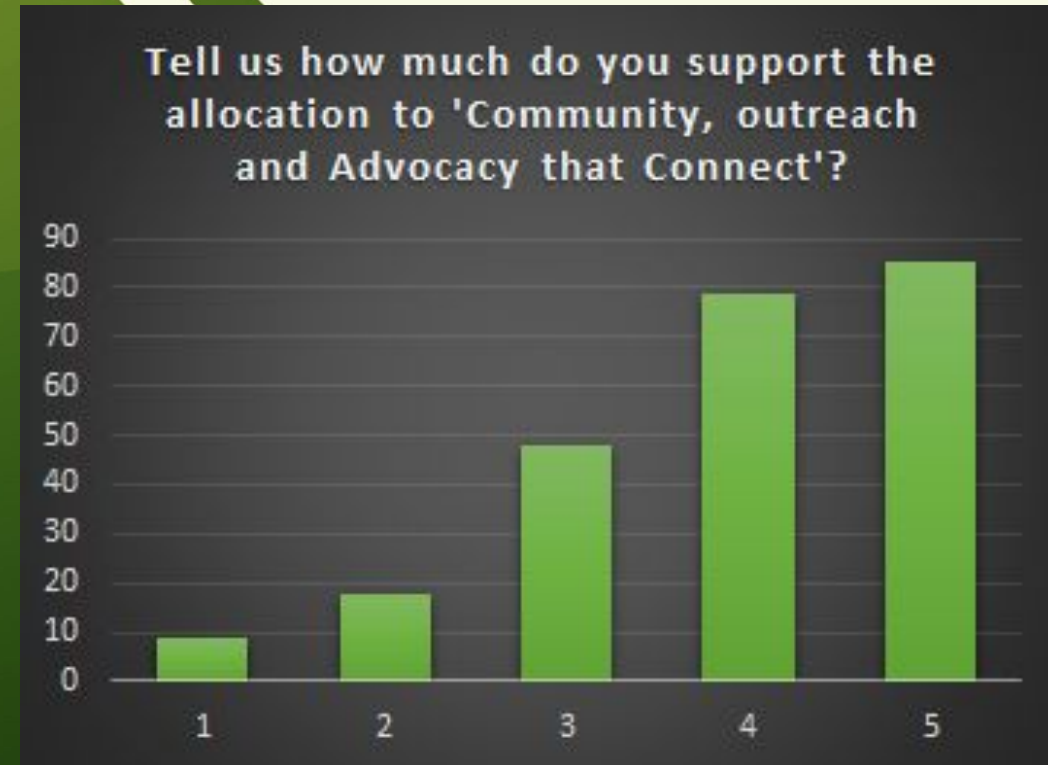
VALUE:

Amplifying the voices of international students at UofA while providing customized resources that address their unique needs and concerns.

Communications, Outreach, and Advocacy that Connect

- **Awareness and Advocacy Fund** - Fund the communications tool such as, [ISA Website](#), Canva, etc and to connect with students on all 5 campuses. Increase awareness and student participation in ISA's governance.
 - **Welcome Booklet** - Provide the information that international students need to know when they come to Canada. Top resource as per Gateway.
 - **Gateway/Campus Voice Initiative**: Provide platform for students to [raise their voice](#) and help in raising awareness about international students issues on campus.
-

Allocation: 10%

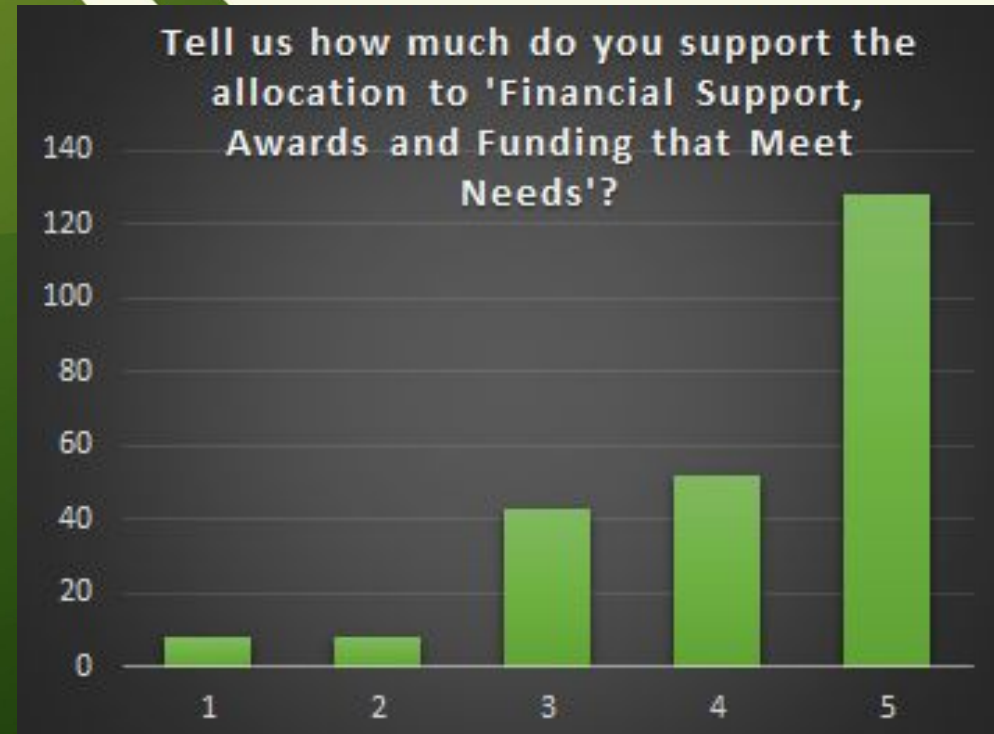


Value:

Alleviating financial barriers for international students to help them accomplish their goals by recognizing outstanding student achievement through various awards.

Support, Awards, and Funding that Matters

- **Community Engagement Recognition Award Program** - Promote more active engagement of students on campus, volunteering, encouraging talent, appreciate student leaders, etc.
- **Last resort support** - for students who do not qualify for UAI or the RO funding [1] but still have visible need for emergency support. We will work with UAI and the Registrar's Office to identify such students and support them with funding they require.



Allocation: 20%

[1] The RO and UAI were not able to fund 34 students in 2020 due to shortage of funding.

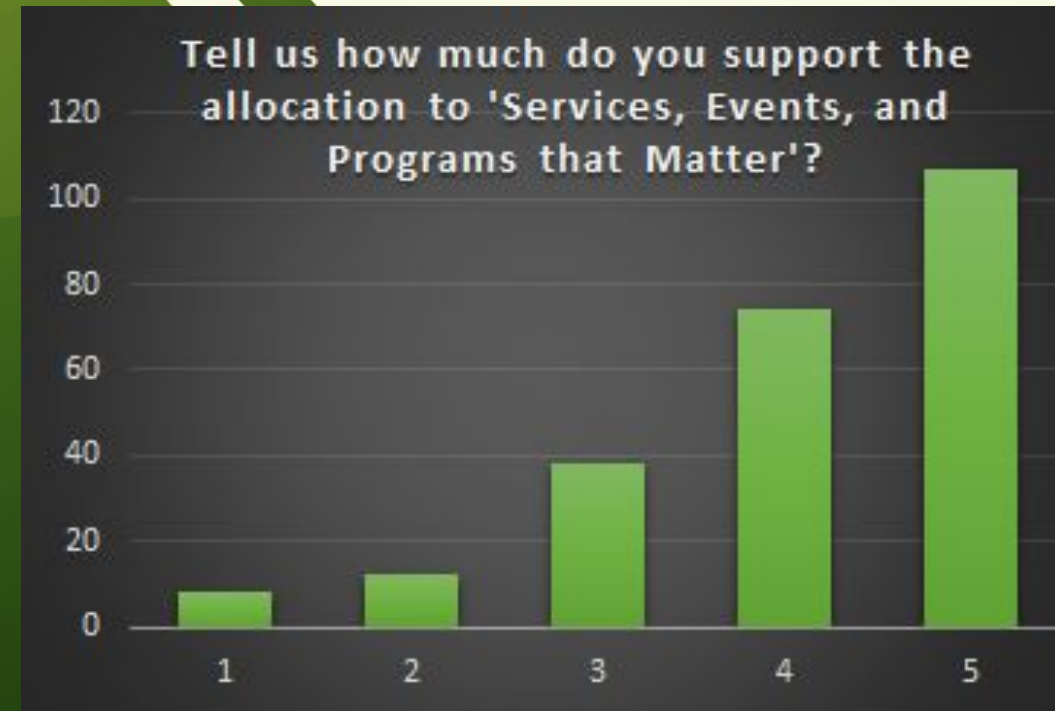
Value:

Enriching international students' experience on campus by offering great services, events and programs while building strong relationships with other students.

***Services, Events
and Programs
that Matter***

- **International Students' Benefit Card (ICard)** - save money for students with discounts around the Edmonton area.
- **Events:** Various year-round events, and tours of Alberta and surrounding provinces. Keep students engaged with ISA and make intercultural friendships.
- **Campus Food Stall Program-** to provide students with authentic ethnical food at affordable prices. International students being 2 times the increased Food Insecurity risk compared to domestic students. The Program shall provide five food items, at five campus venues, one for each day at a very affordable rate.

Allocation: 30%



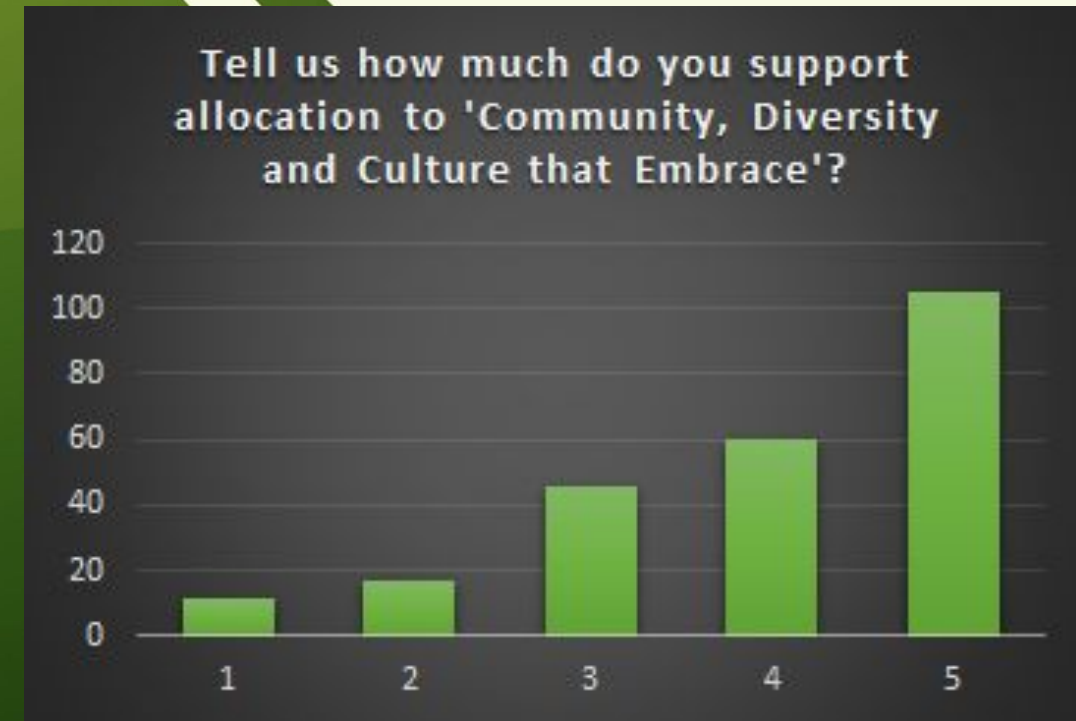
Value:

Better engagement for international students with the diverse communities at the UofA.

***Community,
Diversity and
Culture
that Embrace***

- **Community Support Fund**:- Regional and BIPOC groups funding for cultural or internationally focussed events to *promote diversity, community building and counter loneliness*
- **Students** can also apply for funding to embrace their culture and host events, which ISA will support logistically and administratively.
- Yearly Kick Off **welcome services** for new students easy transition and hosting various activities every fall and winter when new students join our campus.

Allocation: 15%



Value:

Enhancing individual mental, physical and professional growth while building a strong community and life-long connections.

***Health/wellness
and Professional
Development
that Helps***

- Mental Health/Wellness Programs: Events to counter student **loneliness and mental health**. Help students to take their mental health seriously and support them in busy exam season.
- Professional Development Programs:
 - Monthly Alumni Nights
 - Road to Success Workshops
 - Carrer Series Workshops.

Allocation: 10%





ISAF!

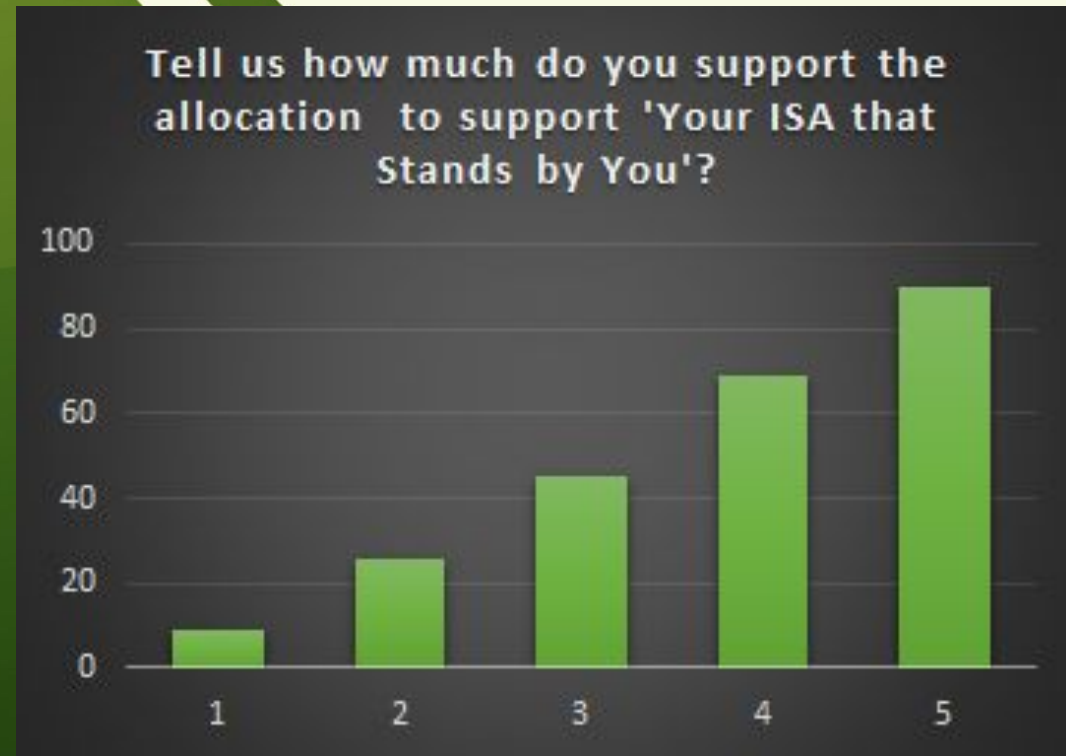
Value:

A stronger ISA is essential to safeguard international students' interests and more strongly advocate for them.

***Your ISA
that Stands by
You!***

- **International Students' Hub** – A safe and inclusive space on campus for international students.
- Elections, Operational, administrative, office, and logistical expenses.
- Volunteer Appreciation Programs and Honorariums.
- [General Insurance.](#)

Allocation: 15%





Fee Amount!



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Option 1 - Ideal Scenario

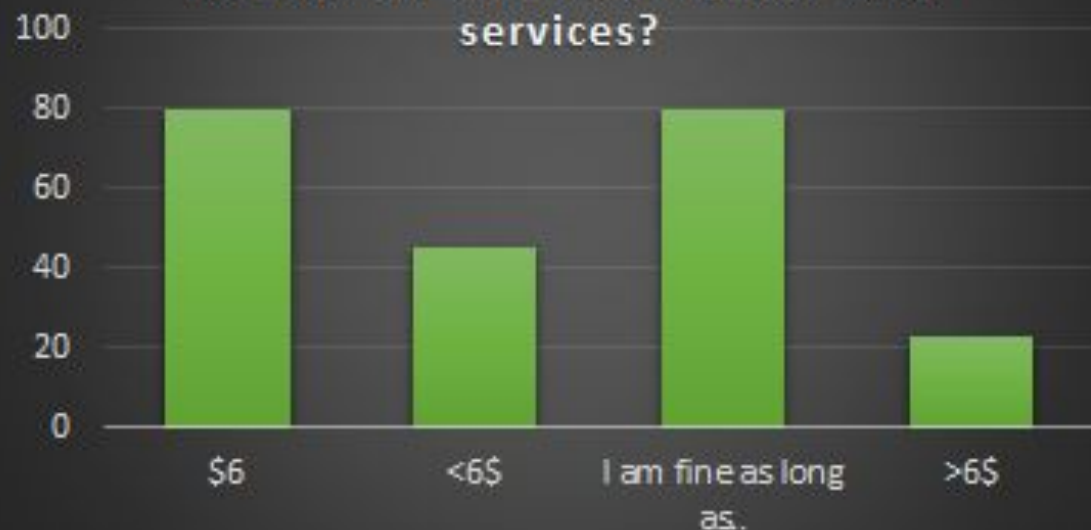
\$6 per semester for fall and winter.

\$3 per semester for spring and summer.

Augustana and Campus St. Jean students pay 50%.

Part time students pay 50% and off-campus students pay \$0.

How much do you think you should pay per semester for all the above mentioned events, programs and services?





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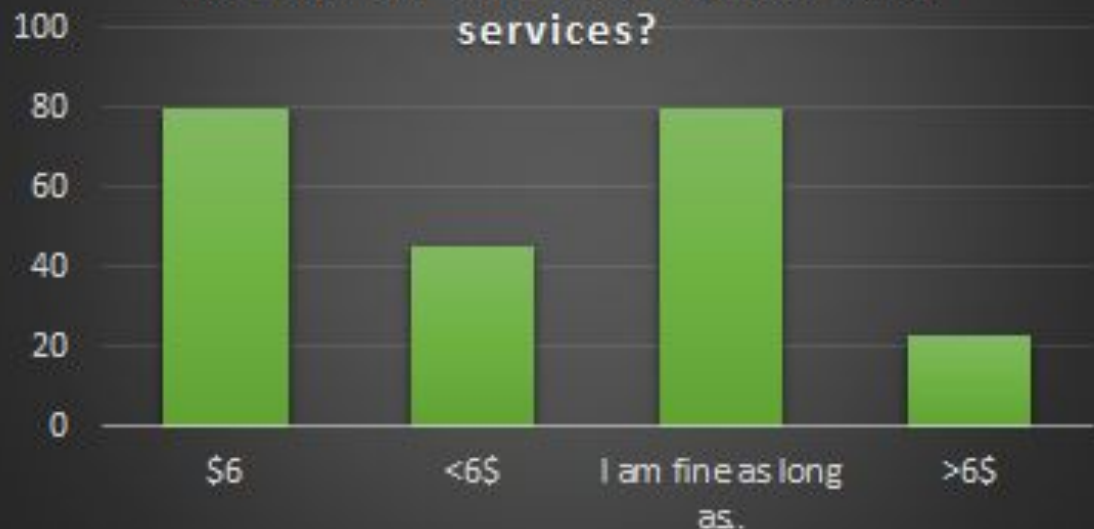
Option 2 - Alternative Scenario

\$6 per semester for every full time international student on all campuses.

Part time students pay 50% and off-campus students pay \$0.

Bylaw Committee is working on logistics to go with option 1 but if it's not logistically possible then we shall go with option 2.

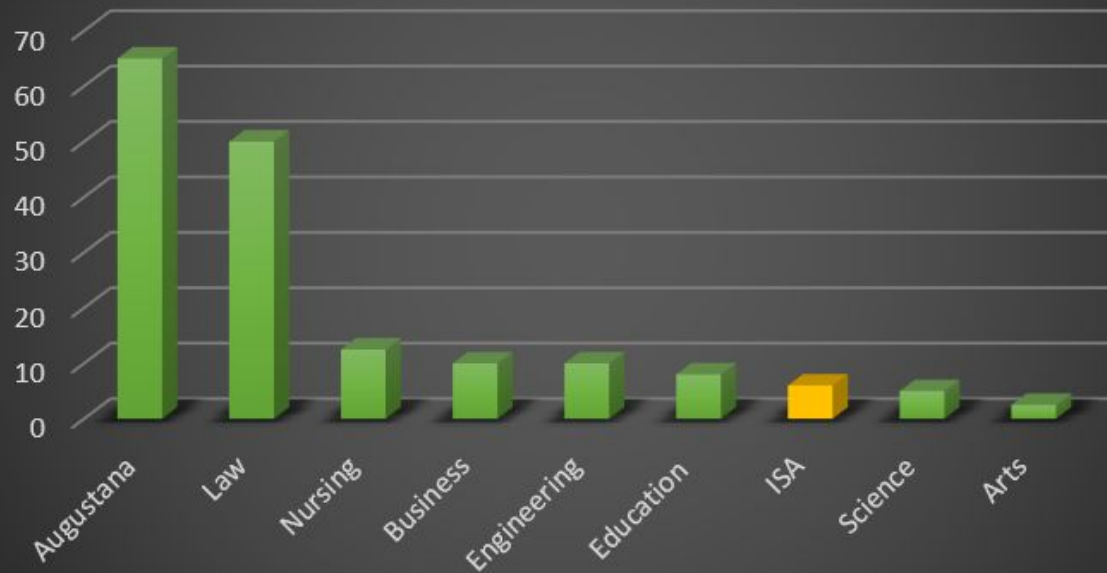
How much do you think you should pay per semester for all the above mentioned events, programs and services?



Fee Comparison

Faculty Association [2]

Faculty Association Fee Comparison



Faculty	Fall/Winter Fee Per Term (Full Time Students)	Fall/Winter Fee Per Term (Part Time Students)	Spring/Summer Fee Per Term (All Students)
Arts	\$2.50	\$2.50	N/A
Augustana	\$65.00*	\$65.00*	N/A
Business	\$10.00*	\$10.00*	N/A
Education	\$8.00**	\$8.00**	N/A
Engineering	\$10.00	\$10.00	N/A
Nursing	\$12.50**	\$8.50	N/A
Science	\$5.00	\$5.00	N/A
Law	\$50.00**	N/A	N/A

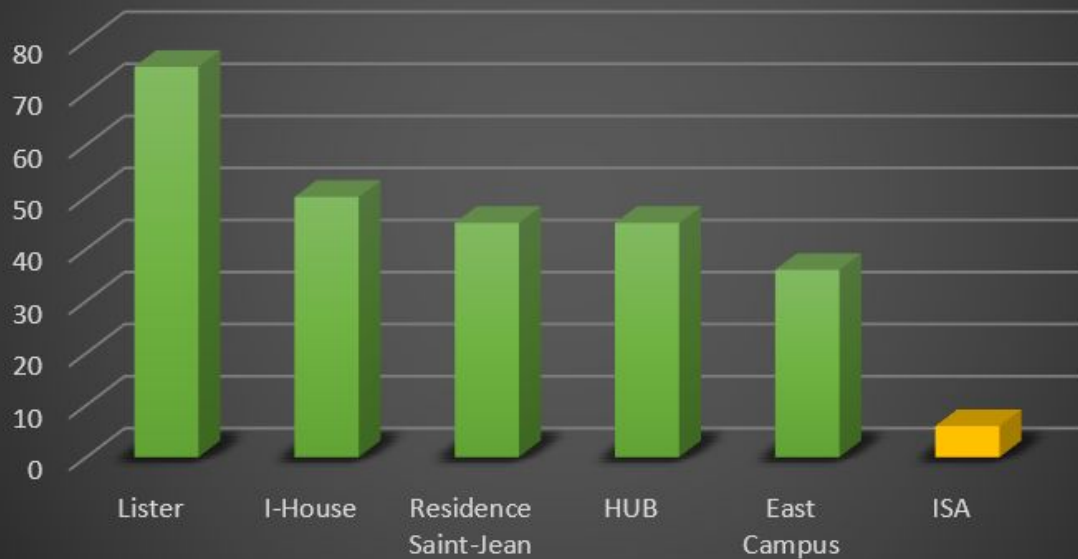
* Indicates that this fee is not assessed for Off-Campus students.

** Indicates that this fee is not assessed in the Winter Term.

Fee Comparison

Residence Association [3]

Residence Association Fee Comparison



Residence	Fees due 30/09/20	Fees due 31/01/21 (note 1)	Residence Association
International House	\$50	\$25	International House Spokescouncil
Lister Residence	\$75	\$37.50	Lister Hall Students' Association
Résidence Saint-Jean	\$45	\$22.50	Association of the Residents of the Faculty Saint-Jean
HUB	\$45	\$22.50	HUB Community Association
East Campus Students' Association	\$36	\$18	Maple/Aspen House, Nîpisiy House, PLH, Pinecrest/Tamarack House, Linden/Alder House

[3] <https://su.ualberta.ca/governance/resassoc/fees/>

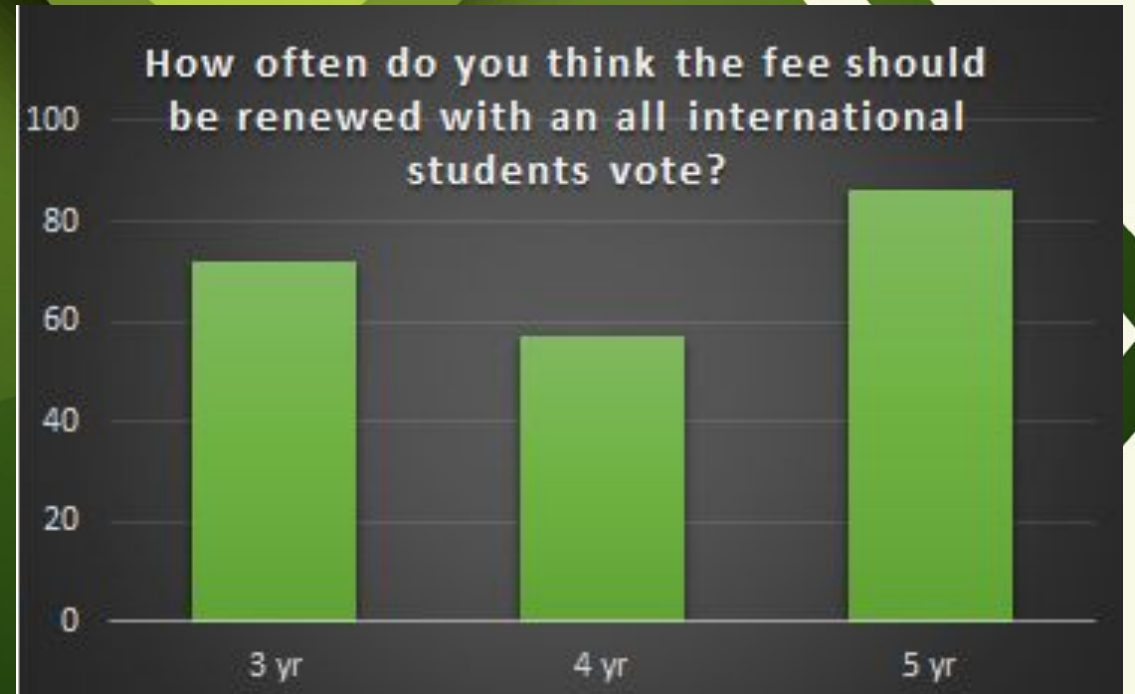
For how long?

ISAF!

5 years
and
then you vote
again !



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Opt-out period

- First two weeks of classes for each semester.

How?

- Login isa.ualberta.ca/opt-out,
- Fill the Opt-Out form, and
- We refund you in 30 business days.

Opt-out Mechanism!

Very Important!

- *The fee shall be bound to the financial reporting to the **Student Union**.*
- *This includes ongoing financial reporting by the ISA Vice President Finance and a yearly **independent audit**;*
- *A statement of the audit and budget be submitted to ISA Undergraduate Council for **full oversight and transparency**.*
- *The Budget and audit statements shall be **made available to international students at request** and be presented to the international students in the Annual General Meeting.*
- *Every transaction shall be **approved jointly** by the ISA President and the Vice President Finance along with an ongoing **regular reporting to the Board**.*

Financial Oversight!



Consultation

Over 4 Months!

Consultation

1. Continuous Consultation and Transparency.

- ISA Referendum Task Force continuously maintained an active webpage for students to get stay connected with the process.
- <https://isa.ualberta.ca/isaf>

2. Initial Survey

- We conducted a survey of 80+ students in Feb before starting the proposal drafting process.



Consultation

3. Jamboard

- The ISA made initial general allocations and shared a jamboard with our Councils and Community/Public to learn more about the programs that interest the students.



4. Stakeholders one-on-one consultation

- *The ISA met with all the major stakeholders, such as SRA's with large overlapping constituencies, and regional groups.*
- *ISA also used the Student Group Services (SGS) NewsLetter, to invite all campus student groups to meet with ISA for the ISAF Proposal Consultation : [Link](#).*
- *We also made a [news announcement](#) on BearsDen to invite all student group leaders for consultation*



ISAF Fee Consultation

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ISA invite all culturally, regionally or international student focussed UofA registered undergraduate student groups to meet and provide us feedback on our fee proposal.

Email
isa.manager@ualberta.ca
to arrange a meeting.

<i>One-on-One Consultation was conducted with,</i>
<i>Engineering Students' Society (ESS) - Faculty of Engineering SRA.</i>
<i>Interdepartmental Science Students' Society (ISSS)</i>
<i>Augustana Students' Association (ASA) - Augustana Campus SRA</i>
<i>Business Students' Association (BSA)</i>
<i>Association des universitaires de la Faculté Saint-Jean (AUFSJ)</i>
<i>Organization for Arts Students and Interdisciplinary Studies (OASIS)</i>
<i>HUB Community Association (HCA)</i>
<i>I-House</i>
<i>Chinese Students and Scholars Association (CSSA)</i>
<i>Indian Students' Association (INDSA)</i>
<i>Pakistani Students' Association (PSA)</i>
<i>Muslim Students' Association (MSA)</i>
<i>Black Students' Association (UABSA)</i>
<i>East Asian Studies Undergraduate Association - KGK</i>
<i>Ukrainian Students' Society (USS)</i>

5. Townhall

- The ISA hosted a Public Town Hall on May 25, 5-6pm. The proposal was publicly presented to the international students and we engaged in direct/public consultation with the students.*

ISA SRA Fee Town Hall

ISA invites you to join our Town Hall to
discuss the ISA SRA Fee.



25 May 5-6 PM MDT
Fill Survey: isa.ualberta.ca/survey



6. Final Survey

- *The ISA sent a [final Survey](#) to the students in June, this survey has 248 students as participants. The ISA conducted the survey over a period of a month, to give adequate time to students to fill the survey. The Survey [was also emailed](#) to all international students on June 11, to ensure that survey reached our entire constituency.*
- *The ISA Referendum Task Force also made a [2 min video](#) to encourage students to fill the survey. The survey has an [ISA Branded Jacket](#) and Gift Cards as rewards for students to fill it.*
- *Most Faculty Associations were also contacted to share the survey with their membership via newsletters.*
- *Survey Data was released by ISA on its Website and is also used in this proposal to demonstrate a strong student support for ISAF.*

Feedback Time:

We need your help in making our proposal better!

Feedback form: <http://tiny.cc/sucouncil>

Feel free to ask us any question!





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Thank You !



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International Students' Association

(UAISA)

ISA SRA Fee - ISAF Draft Proposal



INTERNATIONAL STUDENTS' ASSOCIATION

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INTERNATIONAL STUDENTS' ASSOCIATION

Preamble

Purpose

The mission of the International Students' Association (ISA) is to present a united voice and advocate for the entire international student community. This mission can only be carried forward if the ISA remains sustainable and not wholly dependent on its gracious sponsors. The ISA's SRA Fee i.e ISAF will allow the ISA to sustainably continue supporting and offering its services to all international students at the University of Alberta. This fee shall support hundreds of students who are suffering due to language barriers, facing discrimination, loneliness, mental health challenges, etc and enable ISA to provide services that shall help international students to be better succeed in their lives as young professionals.

Amount

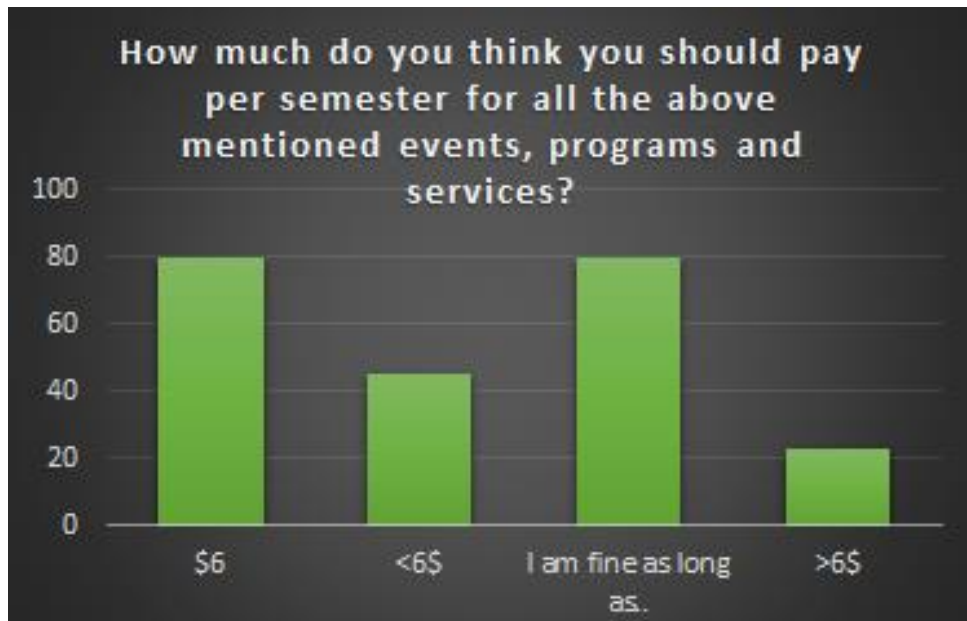
- a. *Each full-time international student on all university campuses except for Augustana and Campus St. Jean will be paying \$6.00 per fall and winter semester and \$3.00 per spring and summer semester.*
- b. *The full-time international students on the Augustana and Campus St. Jean campus will be paying \$3.00 per fall and winter semester and \$1.50 per spring and summer semester.*
- c. *Part-time international students will be paying 50% of the full-time fee being charged.*
- d. *Off-campus (such as Co-op students) or special status international students will pay \$0.00 per term.*



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The UASU Bylaw 8200, as of now, requires us to charge a uniform fee. If the bylaw is not amended prior to the fee implementation then the following shall be the amount.

- a. Each full-time international student on all university campuses will be paying \$6.00 per semester.*
- b. Part-time international students will be paying 50% of the full-time fee being charged.*
- c. Off-campus (such as Co-op students) or special status international students will pay \$0.00 per term.*





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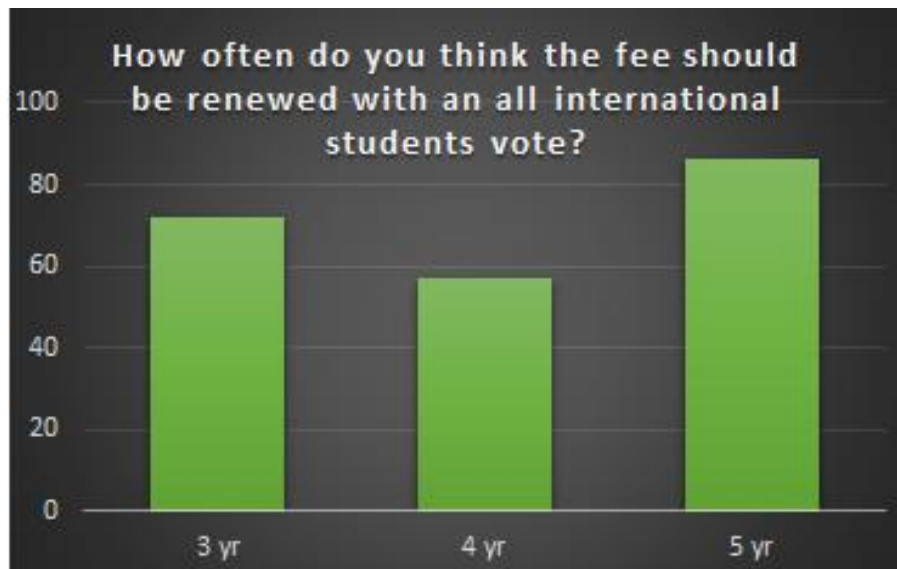
INTERNATIONAL STUDENTS' ASSOCIATION

Scope

The ISA SRA Fee will be implemented from the Fall 2022 Term and up until and including the Spring/Summer 2027 Term. The Fee shall be charged to every full-time and part-time international student on all University of Alberta campuses. An international student is defined as a University of Alberta student who pays the international student's tuition fee and/or is on a study permit in Canada. The fee is charged differently according to the academic status, term and campus, due to the availability of services to the students based on those parameters.

Fee Timeline

- a. *The ISA SRA Fee will be implemented for a five-year period from the Fall 2022 Term and up until and including the Summer 2027 Term.*





INTERNATIONAL STUDENTS' ASSOCIATION

Opt-out Mechanism

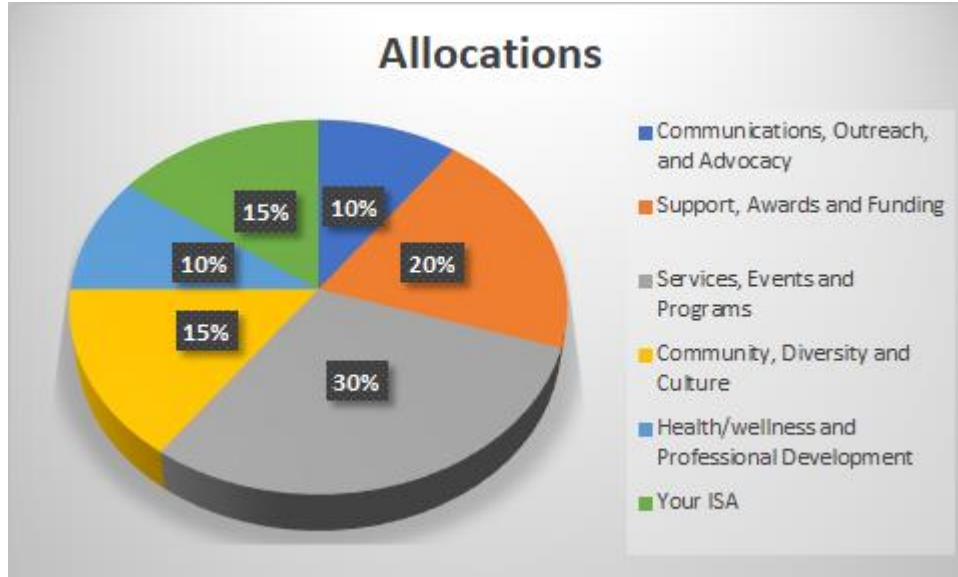
- a. *To receive reimbursement from ISA, for the ISAF, a student must fill out the opt-out form on the ISA website (isa.ualberta.ca/opt-out).*
- b. *A student is only eligible if they have paid the ISAF as part of their tuition fees, as collected by the Registrar's Office and the Students' Union. The SRA fee is a voluntary fee and filling out this form is the only way to opt-out of payment.*
- c. *International students shall be able to fully opt-out of the fee within the first two weeks of the semester. The Students shall not be eligible to access the services/program upon opting out.*
- d. *The ISA shall reimburse the student within thirty (30) days of receiving the opt-out form. This time frame shall only change due to unpredictable or other reasonable circumstances.*



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Allocation

<i>Allocation</i>	<i>Value</i>	<i>Description</i>	<i>Amount</i>
<i>Communication, Outreach and Advocacy</i>	<i>that Connects</i>	<i>For the ISA to use in effectively advocating, reaching out to the international student population on all five campuses, fund communication tools and welcome booklets.</i>	<i>10%</i>
<i>Support, Awards and Funding</i>	<i>that Meet Needs</i>	<i>For the ISA to use in the form of awards and prizes. The ISA will use it to create a Community Engagement Recognition Awards program and a Last Resort Funding program.</i>	<i>20%</i>
<i>Services, Events and Programs</i>	<i>that Matter</i>	<i>For the ISA to use as funding for programs and services that are beneficial to all international students such as the ICard initiative. The Affordable Campus Food Program shall play a vital role in solving food insecurity on campus.</i>	<i>30%</i>
<i>Community, Diversity and Culture</i>	<i>that Embrace</i>	<i>For allocation to regional and BIPOC student groups and promotion of diverse, and cultural events. ISA shall also use funds for hosting welcome activities.</i>	<i>15%</i>
<i>Health/Wellness and Professional Development</i>	<i>that Helps</i>	<i>For the ISA to cover the costs of health/wellness and professional development services and programs</i>	<i>10%</i>
<i>Your ISA</i>	<i>that Stands by You!</i>	<i>For the ISA to cover its operational costs and provide international students with a hub on campus.</i>	<i>15%</i>



Financial Oversight

The fee shall be bound to the financial reporting to the Student Union, as per the University of Alberta Student Union Financial Reporting Guidelines. This includes ongoing financial reporting by the ISA Vice President Finance and a yearly independent audit; a statement of the audit and budget be submitted to ISA Undergraduate Council for full oversight and transparency. The Budget and audit statements shall be available to international students on request and also be presented to the international students in the Annual General Meeting (AGM). Every transaction shall be approved jointly by the ISA President and the Vice President Finance along with an ongoing regular reporting to the Board.



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What does the Fee provide for?

The programs mentioned under each allocation unit shall be subject to change as per the student feedback and engagement. We shall always aim to provide the services and programs that are well received by the international students and positively contribute to their university experience. All excess or unutilized funds in each allocation unit shall be added to the Endowment Fund of the ISA, to generate interest and use the fund when international students or the ISA deem necessary.

1. Communications, Outreach and Advocacy that Connects

VALUE: Amplifying the voices of international students at UofA while providing customized resources that address their unique needs and concerns.

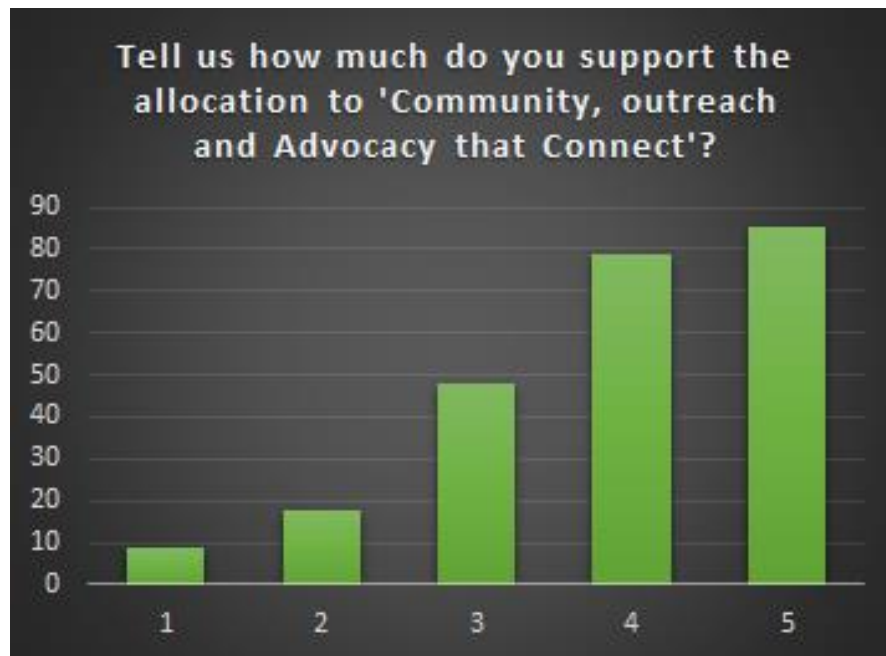
The motive of this allocation is that ISA shall be a strong representative voice only if it can strongly connect with its membership that's all around the University of Alberta campuses in every faculty. The Allocation shall support the “[Advocacy and Awareness Fund](#)” which shall help ISA to communicate with its membership by supporting the communications tools such as ISA website, Canva account, Stripo etc. ISA membership spans over all five UofA campuses and all faculties, thus it's essential for it to have a strong communication/outreach budget to ensure constant communications and staying close to the students it represents. The fund shall also support ISA to stay connected with its membership thus leading to an active participation of students in ISA's governance.

As an association that represents students coming from 100+ countries around the world, ISA's top priority is to make each one of them feel at home here, at the University of Alberta. This allocation will be used to develop and provide resources like the [Welcome Guide](#) that target the initial transition difficulties faced by all international students. The Welcome Guide of ISA is an essential source of information for students and also rated as a top resource guide for international students.



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The ISA has collaborated with Gateway to run a program called [Gateway/Campus Voice Initiative](#) which will give international students an accessible platform to voice their opinions and concerns throughout their stay at the university. This collaboration allow ISA to raise international students' issues on campus.



2. Support, Awards and Funding that Meet Needs

Value: Alleviating financial barriers for international students to help them accomplish their goals by recognizing outstanding student achievement through various awards.

ISA believes that the financial barriers that come with being a student shouldn't stop you from achieving your goals. We want to do everything we can to help you receive the assistance you may need.

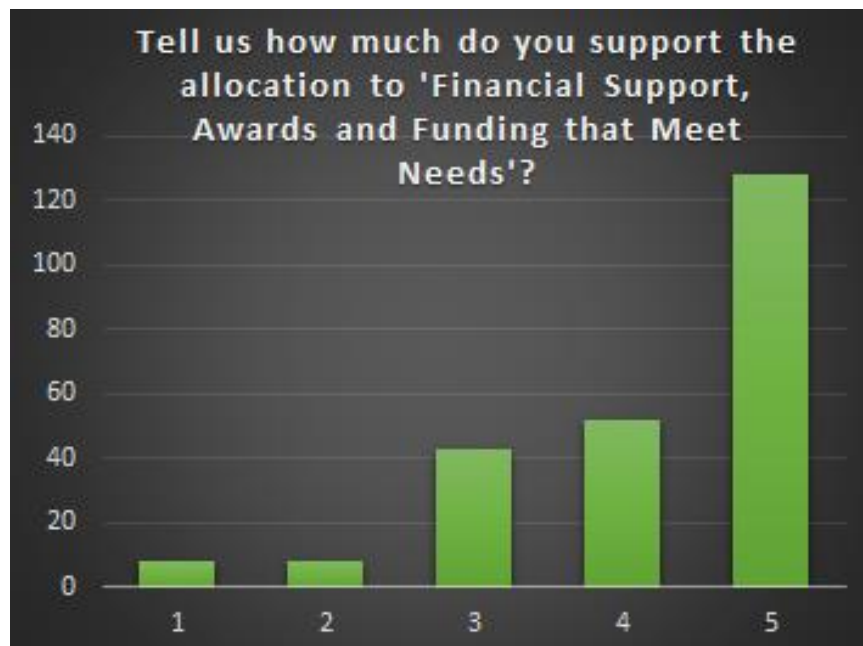


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Community Engagement Recognition Awards such as ISA Salute, and offering prizes through contests. ISA recognizes your talent and knows that you deserve a token of appreciation for all the positive impacts that you make on campus! The programs shall promote more active engagement of students on campus, appreciate student leaders, etc. Hence, the purpose of this fund is to help reduce the financial burden for students through various awards.

The ISA shall create a “Last Resort Funding” program, for students who do not qualify for UAI or the Registrar’s Office [1] funding but still have a visible need for emergency support. We will work with UAI and the Registrar’s Office to identify such students and support them with funding they require.

[1] The RO and UAI were not able to fund 34 students in 2020 due to shortage of funding.





INTERNATIONAL STUDENTS' ASSOCIATION

3. Services, Events and Programs that Matter

Value: Enriching international students' experience on campus by offering great services, events and programs while building strong relationships with other students.

Events:

This allocation is aimed at providing students with quality events to help them make the most of their university student experience. These events shall help ISA to engage with students on a regular basis and better cater to their needs. Our events shall in general promote intercultural friendship, and inclusivity. These general events shall help students stay engaged on campus while they are miles away from their friends and family. ISA shall also conduct tours for students to be able to explore Alberta and surrounding provinces, as most international students lack means of transportation to explore this beautiful country.

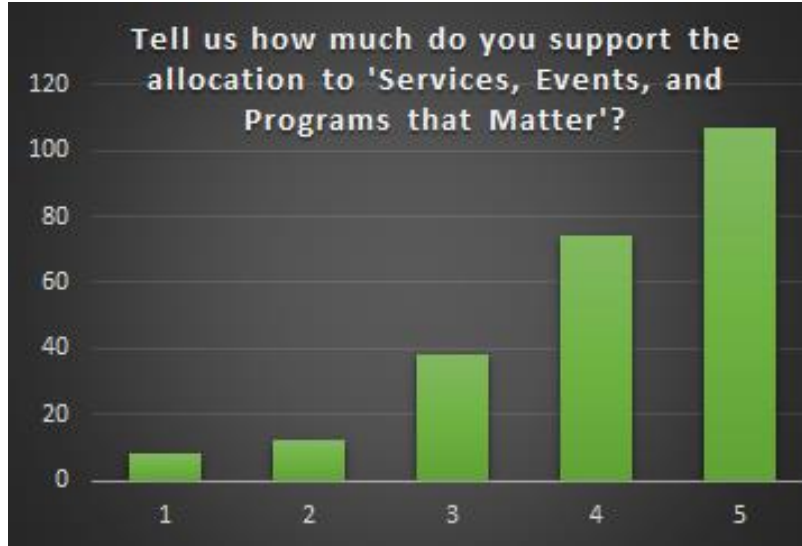
Program:

*There will also be an **International Student Benefit Card (ICard)** to connect with retail, food and entertainment partners and offer discounts for international students. This program shall enable students to save money and potentially recover the fee amount itself. ICard is designed to help students reduce the cost of living in Edmonton. ISA as a body of 9,000+ students is in a great position to use its membership size to get discounts from local businesses and our sponsors.*

Service:

*The ISA is seriously concerned about the International students being 2 times the increased Food Insecurity risk compared to domestic students [2], thus the ISA would use the ISAF to create a "**Campus Food Stall Program**" to provide authentic cultural/ethnic food on the Campus at affordable price. All excess daily food shall be either provided to volunteers, students, or Campus Food Bank at the end of each day. The Program shall provide five food items, at five campus venues, one for each day at a very affordable rate.*

[2] Food Bank [Presentation](#) to the UASU Council.



4. Community, Diversity and Culture that Embrace

Value: Better engagement for international students with the diverse communities at the UofA.

The biggest strength of the international students' community at UofA is the diversity of opinions, experiences, ambitions and wisdom they bring along with them. Through this allocation, the ISA aims to promote the representation and experience of this diversity on campus.

*In order to promote the sense of belonging in international students, it is important for them to be able to connect and bond with other students from their respective home countries. We recognize the value of regional/cultural student groups at UofA that serve as a common ground for international students to practice and celebrate their culture. ISA also supports the presence of BIPOC student groups and associations on campus that are working towards providing support and promoting diversity through their events/programs. To provide financial assistance and support to these student bodies, ISA has formulated a **Community Support Fund Program**. Under this program, student bodies will be able to apply for funding needed to undertake events and programs that promote diversity, community building and counter loneliness. Many*

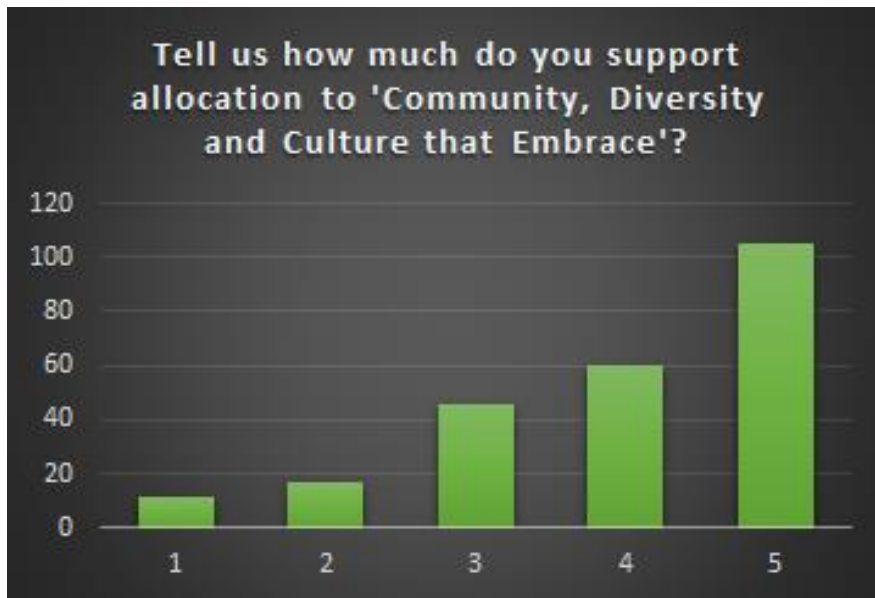


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regional/cultural and BIPOC student groups have expressed the need of such a program to the ISA, as it provides financial certainty to these groups.

*Apart from the established student groups, other **students interested in hosting culturally focussed events** shall also be empowered by ISA through this funding program and other logistical/administrative support by the ISA as required.*

*The new student orientation is often the first point of contact for international students with the ISA and gives them a glimpse of the various services offered by the ISA. To further facilitate the connection between ISA and international students, we want to supplement this welcome event with a **'Yearly Kick Off for Welcome Services Program'**. As part of this program, we will organize engagement and icebreaker activities that will give students an opportunity to connect with people from their home country and all over the world. Through this program, ISA intends to create a firm foundation for an intimate and well-connected international students' community on campus.*





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5. *Health/wellness and Professional Development that Helps*

Value: Enhancing individual mental, physical and professional growth while building a strong community and life-long connections.

Health and Wellness Program:

The purpose of this fund is to focus on the well-being of international students. ISA's approach is to build a strong and supportive community of international students through shared activities and programs encouraging recreation and adventure. ISA understands the challenges and stressors that international students face by being alone in this country. Hence, ISA will organize events and resources to help alleviate student loneliness. These programs shall be very active during the busy exam seasons enabling international students to take a break, focus on their mental health and wellness. International students in general are quite hesitant to discuss their mental health and such programs shall support students to open up and take mental health seriously.

Professional Development Programs:

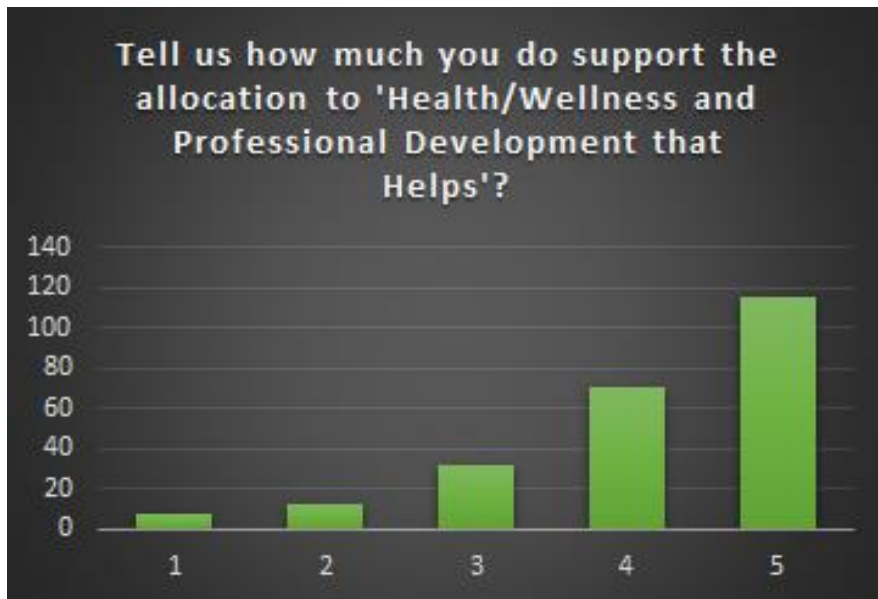
*ISA encourages the ambitious zeal in our international student community and recognizes their extraordinary efforts to make a niche for themselves in Canada or elsewhere in the world. ISA aspires to give students the chance to learn from mentors that have been in the same shoes as them and successfully achieved their career objectives. ISA plans to organize **Monthly Alumni Networking Nights** that will allow international students to connect with UofA alumni so that they can get grassroot advice and gain insights regarding how to make the best out of their university experience and achieve an all-round development. ISA will organize **Road to Success Workshops** for the academic and professional advancement of international students. ISA will invite experts who can guide students through the challenges of juggling goals and responsibilities as international students, without compromising their professional and academic performance. ISA also wants to take the initiative of connecting students to the professionals in their desired career sectors.*



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These *Career Series Workshops* will be customized as per the demands of students interested in given careers. In addition to a general overview of the industry, students will have the opportunity to interact with the guests and gain clarifications on their queries.

Note: This allocation is separated from the general events and services to ensure that the funds are dedicated to mental health/wellness and professional development and not used under a very broad and generalized category such as events and programs. Thus, a separate allocation shall ensure the amount is effectively allocated and preserved for dedicated programming.



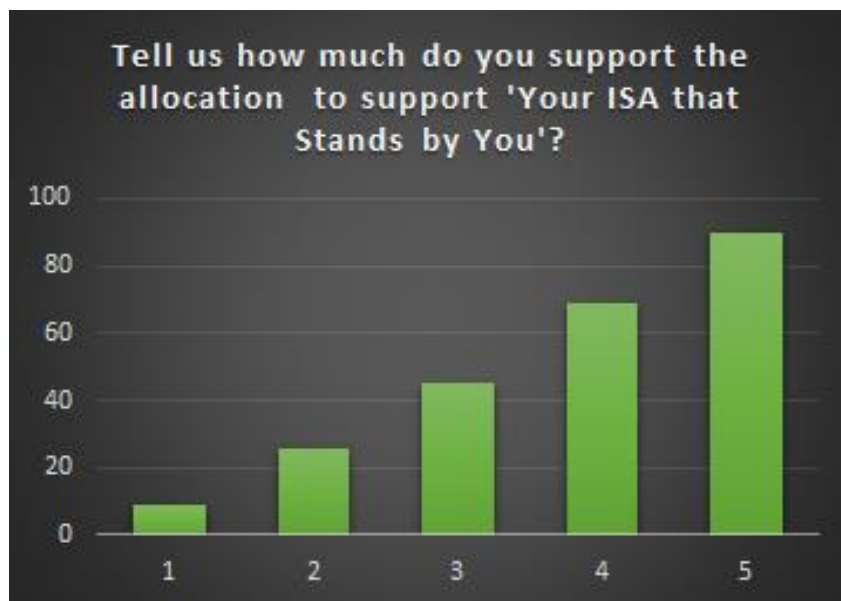


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6. *Your ISA that Stands by You!*

Value: A stronger ISA is essential to safeguard international students' interests and more strongly advocate for them.

This allocation shall be used for covering various expenses that come along with running the largest student association on all five campuses. The money shall mostly be used for operational costs and administrative expenses associated with the ISA Office space. As there are 40 governance positions within ISA Board and Councils, thus this allocation shall also cover the election expenses associated with it. ISA is huge with 130+ directors and coordinators, taking enormous hours of dedicated internal members thus this allocation shall be used for board honorariums and also organizing Volunteer Appreciation Programs, to keep people motivated and dedicated to executing all the tasks that this referendum shall stand for. The fund shall also be used to cover any election expenses, operational costs, provide administration and office support. The ISA shall use this allocation to make an "International Students Hub" on the campus. The fund shall also be used for general insurance of the ISA that shall insure all its event participants and is a requirement of the [Dean of Students office](#).





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Additionally:

ISA shall also create on-campus part-time opportunities for students wherever possible in the programming/services to support the students such as paying student tutors to do exam review sessions for courses in which international students struggle.

Consultation and Feedback

1. **Referendum proposal Drafting Process:**

The ISA Board made a Task Force for the Referendum Proposal, consisting of President, VP Finance, VP Coms, VP Internal, VP External and three student-at-large from within the ISA. This Task Force met weekly to draft the proposal, engage in consultation, and directly report to the ISA Councils and the Board. The Task Force made a publicly accessible web page for transparency (meeting minutes) and open consultation,

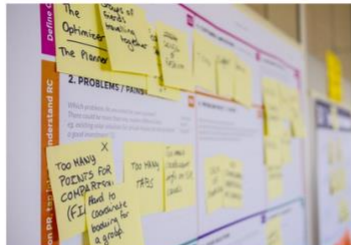
<https://isa.ualberta.ca/isaf>

Referendum Task Force



Task Force Members and Contact Details

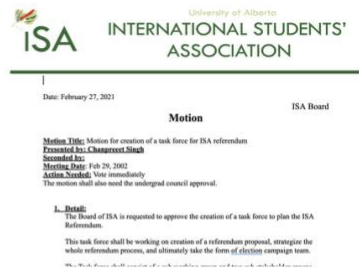
Members and Contact



Meeting Minutes

Check out the work that we did and how we made our proposal.

Meeting Minutes



Task Force Mandate and Duties

The motion that created this task force with its unique mandate and strong rights.

Mandate and Role

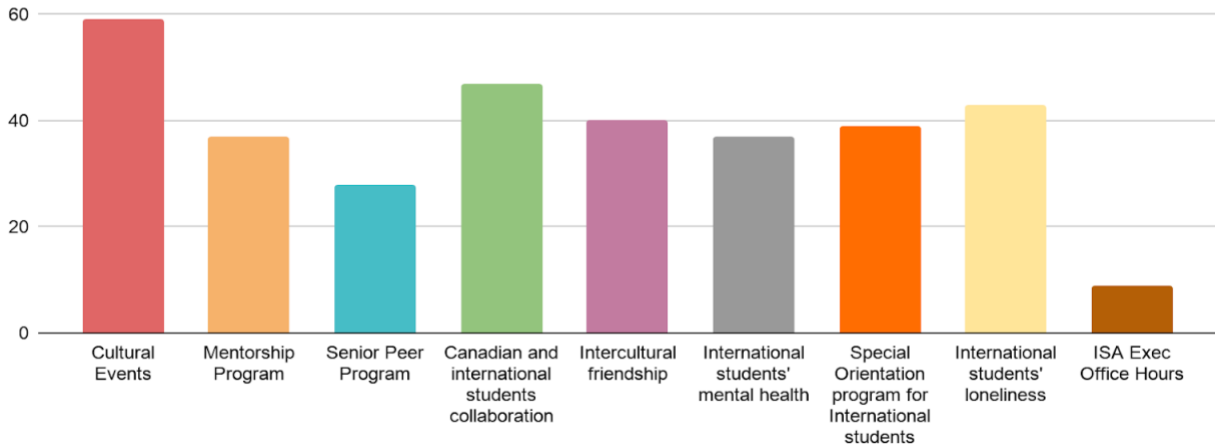


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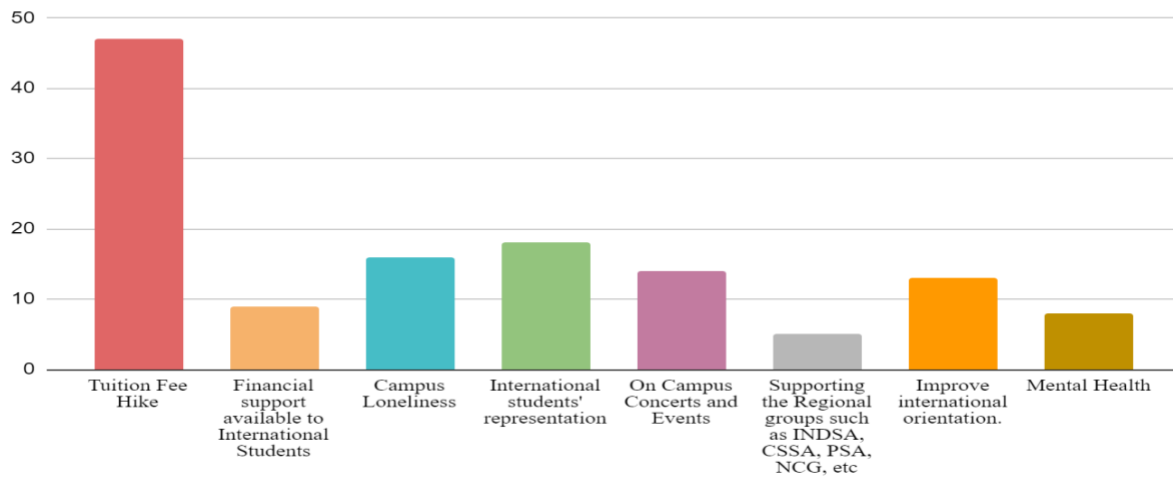
2. Initial Survey

The ISA conducted an initial survey in February 2021, before starting the work on this proposal to understand the needs and priorities of our community. This initial survey had approx. 80 students as participants. The key results are,

What are the programs that you are interested in or ISA should start?



In your opinion, what should the ISA make their priority in the upcoming school year?



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3. Jamboard council and public consultation.

The ISA made initial general allocations and shared a jamboard with our Councils and Community/Public to learn more about the programs that interest the students.



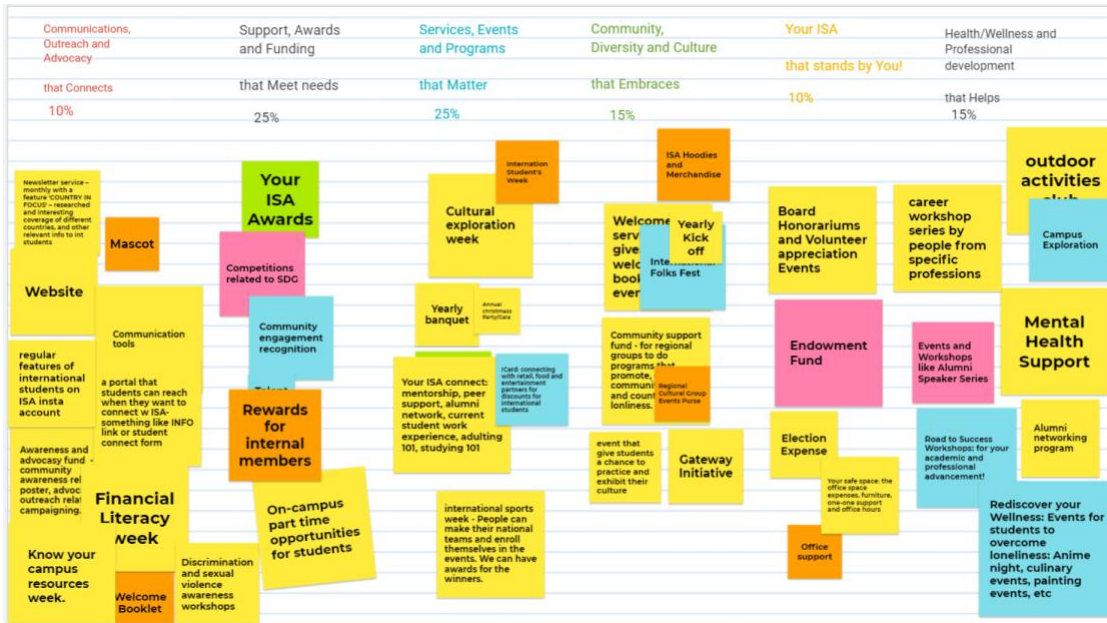
Council Jamboard:





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Community Consultation (Public) Jamboard :



1. Stakeholders one-on-one consultations.

The ISA met with all the major stakeholders, such as SRA's with large overlapping constituencies, and regional groups.

Date (DD/MM/YYYY)	Organization	Members
15.04.2021	Engineering Students' Society (ESS) - Faculty of Engineering SRA.	ESS President ESS President-Elect ESS VP Student Services
09.05.2021	Interdepartmental Science Students' Society (ISSS)	President-Elect, VP internal
13.04.2021	Augustana Students' Association (ASA) - Augustana Campus SRA	ASA President ASA President-Elect ASA Councillor to UASU ASA International Rep.
16.04.2021	Business Students' Association (BSA)	VP Internal

03.05.2021	Association des universitaires de la Faculté Saint-Jean (AUFJSJ)	President and VPs
29.04.2021	Organization for Arts Students and Interdisciplinary Studies (OASIS)	President-Elect, Departing Exec.
April 2021	HUB Community Association (HCA)	President
April 2021	I-House	Co-Facilitator
17.04.2021	Chinese Students and Scholars Association (CSSA)	President
17.04.2021	Indian Students' Association (INDSA)	President
06.05.2021	Pakistani Students' Association (PSA)	President
17.05.2021	Muslim Students' Association (MSA)	President
15.04.2021	Black Students' Association (UABSA)	President
28.06.2021	East Asian Studies Undergraduate Association - KGK	President and Vice President
29.06.2021	Ukrainian Students' Society (USS)	President

ISA also used the Student Group Services (SGS) NewsLetter, to invite all campus student groups to meet with ISA for the ISAF Proposal Consultation : [Link](#).

ISAF Fee Consultation



ISA invite all culturally, regionally or international student focussed UofA registered undergraduate student groups to meet and provide us feedback on our fee proposal.

Email
isa.manager@ualberta.ca
 to arrange a meeting.



We also made a [news announcement](#) on BearsDen to invite all student group leaders for consultation.

4. Townhall

The ISA hosted a Public Town Hall on May 25, 5-6pm. The proposal was publicly presented to the international students and we engaged in direct/public consultation with the students. The Presentation presented can be [accessed here](#).

The Town Hall was live-streamed on the ISA Social Media and its video can be [accessed here](#). The Gateway also [published an article](#) regarding our Town Hall.

During the Town Hall, the ISA asked all the participants to fill our survey to better understand the opinions of the participants at the Town Hall, survey results can be [accessed here](#). The ISA ensured that the questions asked during the Town Hall were answered, thus we sent the [response document](#) to all participants to answer the questions.

While the anonymous nature of engagement tools used in the Town Hall was great for consultation but they led to their own challenges, such as few individuals trying to shape or present their personal opinion as public opinions, thus our [survey data collected during the Town Hall](#) adequately demonstrates the opinion of the students present in the Town Hall.

ISA SRA Fee Town Hall



ISA invites you to join our Town Hall to discuss the ISA SRA Fee.



25 May 5-6 PM MDT
Fill Survey: isa.ualberta.ca/survey





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5. Final Survey

The ISA sent a [final Survey](#) to the students in June, this survey has 248 students as participants. The ISA conducted the survey over a period of a month, to give adequate time to students to fill the survey. The Survey [was also emailed](#) to all international students on June 11, to ensure that survey reached our entire constituency. The ISA Referendum Task Force also made a [2 min video](#) to encourage students to fill the survey. The survey has an [ISA Branded Jacket](#) and Gift Cards as rewards for students to fill it.

As approx 61% of international students are from China, thus the ISA worked with the Chinese Students and Scholars Association (CSSA), the UofA's largest Chinese student group, to ensure that survey was translated into Mandarin and [shared with students from China over WeChat](#). We did everything possible to make our Survey reach our constituency.

Most Faculty Associations were also contacted to share the survey with their membership via newsletters.

Survey Data was released by ISA on its Website and is also used in this proposal to demonstrate a strong student support for ISAF.



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Appendix

Allocation Breakdown:

The breakdown of \$6 is presented in this table. Please note that this is the projected breakdown but the actual amount usage/breakdown within each allocation could change based on the market volatility over upcoming years or students participation/feedback. However the allocation overall percentage in the fee shall not change.

<i>Allocation</i>	<i>Fee Amount</i>	<i>Category</i>
<i>Communication, Outreach and Advocacy</i>	<i>\$0.6 or 10% of \$6</i>	<ol style="list-style-type: none"> 1) <i>Welcome Booklet - 0.38 or 64% of 0.6\$</i> 2) <i>Advocacy and Awareness Fund- 0.13 or 23% of \$0.6</i> 3) <i>Gateway/Campus Voice Initiative- 0.09 or 13 % of \$0.6</i>
<i>Support, Awards and Funding</i>	<i>\$0.12 or 20% of \$6</i>	<ol style="list-style-type: none"> 1) <i>Community Engagement Recognition Awards- \$0.6 or 50% of \$0.12</i> 2) <i>Last Resort Funding- \$0.6 or 50% of \$0.12</i>
<i>Services, Events and Programs</i>	<i>\$1.8 or 30% of \$6</i>	<ol style="list-style-type: none"> 1) <i>International Student's Benefit Card (ICard)- \$0.54 or 30% of \$1.8</i> 2) <i>Food stall program- \$0.9 or 50% of \$1.8</i> 3) <i>Events- \$0.36 or 20% of \$1.8</i>
<i>Community, Diversity and Culture</i>	<i>\$0.9 or 15% of \$6</i>	<ol style="list-style-type: none"> 1) <i>Community Support Fund- \$0.45 or 50% of \$0.9</i> 2) <i>Student Events Program- \$0.09 or 10% of \$0.9</i> 3) <i>Welcome Services- \$0.36 or 40% of \$0.9</i>
<i>Health/Wellness and Professional Development</i>	<i>\$0.6 or 10% of \$6</i>	<ol style="list-style-type: none"> 1) <i>Mental Health/Wellness Program - 0.24 or 40% of \$0.6</i> 2) <i>Professional Development Program - 0.36 or 60% of \$0.6</i>
<i>Your ISA</i>	<i>\$0.9 or 15% of \$6</i>	<ol style="list-style-type: none"> 1) <i>Volunteer Appreciation Program including Board Honorariums and Food Costs for Board & Council- \$0.54 or 60% of \$0.9</i> 2) <i>Insurance- \$0.225 or 25% of \$0.9</i> 3) <i>International Students' Hub- \$0.09 or 10% of \$0.9</i> 4) <i>Cost of Elections- \$0.045 or 5% of \$0.9</i>



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Implementation Plan

ISA Infrastructure: ISA has seven (7) departments with 130+ directors/coordinators in total. Each department of the ISA is unique with its mandate, the following table shall provide more clarity in the implementation of the Fee and ISA's ability to deliver the promises made via the fee.

Program	Current Form	Fee Usage	Department	Timeline
Welcome Booklet	<u>Digital Welcome booklet</u> is being released annually.	The Fee shall enable us to print the booklet and provide it to the students.	Department of Communications	June-Aug
Awareness and Advocacy Fund	All communication s platforms are temporarily funded by the UAI until ISAF is implemented as per our mutual agreement.	ISA will be able to fund all communication platforms independently. This shall also help ISA to be more self reliant in its operations and not be bond by a University Department support.	Department of Finance makes all expenses for other departments to use the tools.	May
Gateway/Campus Voice Initiative	<u>ISA is releasing 2-3 articles every semester.</u>	Fee shall enable us to produce more quality content by better training our journalists. Also releasing an article biweekly.	Department of Communications	Year round with exception to spring/summer
Community Engagement Recognition Award	ISA annually announce awardees of the <u>"ISA Salute"</u>	More appreciation awards could be created for students. Physical Awards could be given	Committee on International Students' Affairs (CoISA) shall	Award applications shall be open



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	<i>online.</i>	<i>with some monetary value in an in-person event.</i>	<i>manage this program.</i>	<i>during Fall. Awards shall be given in April.</i>
<i>Last Resort Funding</i>	<i>None</i>	<i>RO and UAI will let ISA know every Fall about 2-3 students in need.</i>	<i>CoISA will oversee and the Department of Finance shall process.</i>	<i>August</i>
<i>Events</i>	<i>Multiple Online Events</i>	<i>Could do multiple in-person events.</i>	<i>Department of Student Life</i>	<i>Year round</i>
<i>Food Stall Program</i>	<i>A basic version shall be launched this Sep.</i>	<i>The fee shall help in subsidizing a few food items. Expand the food options. Provide a more large scale and well established food stall. Provide benefits/incentives to the students volunteering.</i>	<i>Department of Internal Affairs and Finance.</i>	<i>Every Fall and Winter.</i>
<i>ICard Program</i>	<i>A sticker on ONECard basic version shall be launched this Sep.</i>	<i>Help ISA to fund a few discounts for initial days to show the positive contribution of the program to the vendors business. Provide a physical card with barcode and trackability feature. Overall help in expanding the program thus enabling more discounts and saving.</i>	<i>Department of Internal Affairs.</i>	<i>Year round.</i>



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<i>Community Support Fund</i>	<i>None</i>	<i>Provide financial support for BIPOC, regional and cultural groups to host events and for their operations.</i>	<i>External Affairs Department shall annually create CoISA, and run its operations. CoISA shall decide and implement the Community Support Fund.</i>	<i>Every July CoISA shall be made, and in Fall/winter the funding shall be allocated.</i>
<i>Student Events Program</i>	<i>None</i>	<i>Accept student event proposals, include them in the annual events calendar and host them.</i>	<i>Department of Student Life</i>	<i>July and August</i>
<i>Welcome Services</i>	<i>Tabling in UAI's Campus Check-in</i>	<i>Be able to host a full or half day engagement event to welcome new students and help them adapt to university and new country.</i>	<i>Internal and SL Department.</i>	<i>Aug end and first week of Sep</i>
<i>Mental Health/Wellness Program</i>	<i>Occasional based as per student needs.</i>	<i>Permanent and large scale programs that shall grow over years.</i>	<i>Department of Academic Affairs</i>	<i>Year round</i>
<i>Professional Development Programs</i>	<i>Occasional based as per student needs.</i>	<i>Permanent and large scale programs that shall grow over years.</i>	<i>Department of Academic Affairs</i>	<i>Year round</i>